



## RUSHMOOR BOROUGH COUNCIL

# LICENSING, AUDIT AND GENERAL PURPOSES COMMITTEE

*at the Council Offices, Farnborough on  
Monday, 25th November, 2019 at 7.00 pm*

**To:**

Cllr J.E. Woolley (Chairman)  
Cllr S.J. Masterson (Vice-Chairman)

Cllr J.B. Canty  
Cllr A.K. Chowdhury  
Cllr Veronica Graham-Green  
Cllr Christine Guinness  
Cllr A.J. Halstead  
Cllr L. Jeffers  
Cllr Prabesh KC  
Cllr P.F. Rust  
Cllr Jacqui Vosper

Enquiries regarding this agenda should be referred to the Committee Administrator,  
Kathy Flatt, Democratic and Customer Services, Tel. (01252 398829) or email  
[kathy.flatt@rushmoor.gov.uk](mailto:kathy.flatt@rushmoor.gov.uk).

# **A G E N D A**

1. **MINUTES – (Pages 1 - 2)**

To confirm the Minutes of the Meeting held on 16th October, 2019 (copy attached).

2. **STATEMENT OF ACCOUNTS 2018/19 - UPDATE 2 – (Pages 3 - 6)**

To consider the Executive Head of Finance's Report No. FIN1933 (copy attached), which provides an update on audit progress for the Council's Statement of Accounts 2018/19 since the email update circulated on 11th October, 2019.

3. **TREASURY MANAGEMENT MID-YEAR REPORT – (Pages 7 - 34)**

To consider the Executive Head of Finance's Report No. FIN1931 (copy attached) which sets out the main activities of the Treasury Management Operations during the first half of 2019/20.

4. **INTERNAL AUDIT UPDATE – (Pages 35 - 46)**

To consider the Internal Audit Manager's Report NO. AUD 1908 (copy attached), which provides an update on Audit Plan delivery to date and expected deliverables for the remainder of quarters 3 and 4.

5. **ANNUAL GOVERNANCE STATEMENT - UPDATE – (Pages 47 - 50)**

To consider the Audit Manager's Report No. AUD 1909 (copy attached), which provides an update on work being carried out to ensure the achievement of the actions detailed within the Annual Governance Statement.

6. **LOCAL GOVERNMENT OMBUDSMAN COMPLAINTS REPORT – (Pages 51 - 54)**

To consider the Head of Customer Experience's Report No. CE0119 (copy attached), which provides the annual summary of statistics on the complaints made to the Local Government Ombudsman.

7. **DATA PROTECTION POLICY AND DATA PROTECTION OFFICER APPOINTMENT – (Pages 55 - 64)**

To consider the Corporate Manager – Legal Services's Report No. LSIG 19/11 (copy attached), which seeks approval of the Council's Data Protection Policy and of the delegation of authority to the Corporate Manager – Legal Services to keep the Policy under review and to update as required.

## **PUBLIC PARTICIPATION AT MEETINGS**

Members of the public may ask to speak at the meeting on any of the items on the agenda by writing to the Committee Administrator at the Council Offices, Farnborough by 5.00 pm three working days prior to the meeting.